

WHO TO CALL FIRST

WHEN YOU HAVE A QUESTION OR CONCERN

General:

1. Student is unclear on homework assignment in the general education classroom or,
2. Student is having trouble in classroom (not related to a disability). **General Education Teacher**
3. Student comes home with a disturbing rumor or story. (school-wide) **Principal/Counselor**
(classroom) **General Education Teacher**
4. Student is being bullied, harassed, or teased – student reports it.
General Education Teacher/Case Manager/(Assistant) Principal
5. Student is unhappy – doesn't want to go to school. **General Education Teacher/Case Manager**

Special Education:

1. Student comes home with assignment and or grade in a general education class that has not been modified as indicated in IEP. **General Education Teacher**
2. Parents/student has a question regarding options for test taking (general education) for accommodations and modifications. **Case Manager/IEP**
3. Parent seeks testing information **Case Manager**
(school or statewide standardized testing)
 - ❖ Location (Learning Center vs. general education classroom)
 - ❖ Accommodations and modifications
4. Grade information is needed on: **Case Manager**
 - ❖ How is the student graded?
 - ❖ What do the grades mean?
 - ❖ Supplementary notices
5. Parent desires coordination of outside support with school.
Parent/student has scheduling questions/options. **Case Manager/Principal**
6. Discussion of student's learning style and placement is warranted, or
7. Parent/student perceived problems with implementation of an IEP.
Case Manager/Director of Special Education
8. Goals are not being met. **Case Manager/Director of Special Education**
9. Problems arise in the relationship between parent and case manager.
Director of Special Education/Principal
10. Questions arise regarding classroom instruction aides. **Case Manager**